



ACADEMIC SENATE MEETING MINUTES

Thursday, February 28, 2013

Present: Robert Anness, Reem Asfour, Mary Asher-Fitzpatrick, Michael Aubrey, Lindy Brazil, Paul Carmona, Guillermo Colls, Dan Curtis, Jesus Miranda, Alicia Munoz, Angela Nesta, Lilia Pulido, Dave Raney, Donna Riley, Seth Slater

Absent: There were no Senators absent.

Guests: Lyn Neylon; Patricia Santana

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Alicia Munoz called the meeting to order at 2:00 p.m. and asked who would be taking notes during the meeting. Dan Curtis volunteered to be the faculty note taker.

I. Approval of Minutes

MSC (Colls/Raney) to approve the minutes from the meeting on Thursday, February 14, 2012 with the requested changes from Angela Nesta to amend the minutes regarding her election presentation.
1 abstention

II. President's Report

A. Announcements

Information was provided about upcoming events and activities.

Alicia stated that the nomination period for the Senate elections had ended; the ballots had gone out electronically; and the voting had begun.

Angela Nesta said that faculty had already started voting but mentioned that there was an initial 'glitch' to the electronic voting system which had been taken care of. She announced the nominees:

- Jesus Miranda for Vice President
- Paul Carmona for Full-Time Faculty Officer-at-Large
- Edward Cline, Sarah Martin, and Seth Slater for Part-time Officer-at-Large

Angela indicated that the elections would end at noon on March 14th. She reminded the Senate that 52 adjuncts still did not have a District email addresses nor chose to have one, but that they had been notified of the election.

B. District & College Council Updates

Updates were provided on discussions and actions taken at recent District & College Council Meetings.

Alicia announced the District had established a Student Success Council in response to the new AARC report which now includes a scorecard that reports on how well colleges are performing on several indicators of student success. Alicia also discussed the national score card that the Department of Education had recently launched, and how it aligned with the ARCC 2.0 report. She added that these reports appeared to move towards performance based funding. Alicia explained that the District Student Success Council would be looking at specific momentum points which research shows are good predictors of student success: such as reaching the 30 unit milestone, moving from basic skills to collegiate level courses, and completing certificate, degree, and/or transfer goals.

She explained that the goal is for the Council to have a wide representation, so that the district can develop the framework for all student success activities. In addition, this council will most likely spearhead the Student Success Taskforce mandates.

DCEC

Alicia announced the subgroup tasked with reviewing the process by which pilot courses and curriculum alignment issues are handled has been able until the colleges have permanent Vice President of Instructions.

She also shared that the refugee planning team which in recent years worked on developing programs to meet the educational needs of newly-arrived refugees would now be a part of DCEC.

Alicia informed the Senate that Grossmont Academic Senate President Sue Gonda raised the question on where a discussion on the compressed calendar could take place. Concern at DCEC was that without a permanent Administrative Structure, it would be difficult for the Offices of Instruction to take on the compressed calendar.

A suggestion was made at DCEC to create opportunities where discipline faculty from both colleges can meet and discuss curricular issues before they became problematic. Several ideas were tossed around, but it was decided to schedule a meeting of this nature during Professional Development week on the Thursday when the Joint Academic Senate meeting is scheduled.

Alicia shared that the most important issue the district was facing was that both colleges were under cap. Steps were being taken at both colleges, so that FTES goals are met, such as adding short-term eight week classes and enhance summer offerings. Jesus Miranda mentioned that Grossmont had already sent out an email to their students about the added classes, and that Cuyamaca needed to do the same. Lilia Pulido suggested that the college should send this information out to the community through direct mail rather than to pool from the same student population.

Alicia mentioned that Anne Krueger would be heading up a marketing team to generate better enrollment. There was much discussion on the floor regarding what was causing the FTES problems, and Alicia stated that that all colleges in the state were reporting soft enrollment, most likely because all the colleges in the region expanded their course offerings following the passage of Proposition 30, and students had more course options. She said that new financial aid regulations may also be playing a role.

Lilia Pulido stated that some working students were seeking evening classes that started at 7pm noting that a lot of evening students can't get to the 5-6pm classes due to their work schedules and overall traffic issues. Alicia stated that room availability may present a problem with 7pm classes and Alicia added that the information needed to get back to chairs and coordinators to see if Cuyamaca could accommodate this request.

Paul Carmona said that more people were opting for online classes, but that this demographic had also changed. Alicia said that with more choices, students are doing things differently, and that this should be discussed in IC. Lilia Pulido also suggested changing how the wait list was handled, and Donna Riley said that some students will enroll in classes and wait to drop until the last minute which caused problems for other students needing the class. Donna said there should be sanctions against this and possibly a District policy addressing this problem. There was much discussion on the Senate floor on how to address the problem, and Alicia said the colleges were moving into a new era of enrollment management. The ideal thing would be to learn from the past and adapt to a changing environment. She added to send suggestions to the Student Services Council or bring the suggestions up at IC so that there is an awareness of the various issues.

C. Governing Board Report

A summary of actions taken at February 19th Board meeting were provided.

Alicia stated that at the next Board meeting faculty would be approved for emeritus status and sabbatical recipients would be announced. Angela Nesta asked whether or not there would be Administrative Emeritus and Alicia stated that this had to come from the Administration.

III. Vice President's Report

A. SOC Committee Appointments

Jesus Miranda had no committee appointments to report.

IV. Committee Reports

A. Online Teaching & Learning Committee

Jodi Reed presented the third revised draft of *Ensuring Quality Online Instruction* which the Online Teaching & Learning Committee recently approved. The co-chairs, Cindy Morrin and Connie Elder were unable to attend, so Jodi filled in.

Jodi explained that the committee's goal is to make sure that online courses are as robust as face-to-face courses. She added that there was training offered during Professional Development week.

She shared a replacement for the Online Instruction Certification Policy (already approved by Senate) adding that per Senate suggestions some of the language had been changed regarding what a teacher should be able to do to teach an online class. She said the committee also wanted to offer alternative pathways on how a teacher can access training or experience before teaching an online class, and she gave examples of some of them.

There were questions and some discussion on ineffective communication between teachers and students with regards to online class evaluations. Dave Raney said there was a big hole in the system which needed to be addressed. Jodi stated that the evaluation portion was a contract issue, and the committee was looking into it.

She ended her presentation by stating that Alicia would be sending the revised Online Instruction Certification Policy to the Senate for review and to please share it with their constituents. She asked that if any Senate members had strong concerns to let her know before the next Senate meeting and that it would be discussed again and voted on at the meeting. Alicia thanked Jodi for her presentation.

V. Action

A. IPRPC Amended 2012-2013 Faculty Hiring Slate

The Senate entertained a motion to endorse the IPRPC Amended 2012-2013 Faculty Hiring Slate.

IPRPC Amended 2012-13 Faculty Hiring Slate

MSC (Carmona/Pulido)

B. Faculty Handbook

The Senate entertained a motion to endorse the Faculty Handbook.

There was a suggestion to resend the handbook with the latest updates and to table the vote until the next meeting.

MSC (Colls/Slater) to table the vote until the next Senate meeting.

VI. Information

A. Calendar Proposal

Lyn Neylon was on the agenda to present a first read of the GCCCD Calendar Adjustment Proposal to the Senate for discussion.

Lyn Neylon was running late, so Alicia introduced the compressed calendar for discussion and once again mentioned that Sue Gonda had requested a venue where faculty could have a wider discussion on the subject. She added that administration has concerns over the concept of a compressed calendar. There was discussion on the Senate floor on the merits and disadvantages of the compressed calendar. Faculty said that more information was needed on the implications of a compressed calendar, and that it would be useful to get information from schools who were working under this calendar.

There was a discussion on the Senate floor on how data would be collected and what that data would look like. There was a brief discussion to table the presentation to a later meeting, but Lyn Neylon arrived, and Senators decided to listen to her report. Lyn explained the calendar further answering questions on what the schedule would look like. She was asked why administration was opposed, but no one was really sure other than it was a big change from what they were currently doing. She also stated that there was concern that Cuyamaca did not have permanent Vice Presidents, and implementing a compressed calendar would put additional pressure on the Office of Instruction. Lyn felt that it was the perfect time to have the discussion because the schedule had been reduced so much. She noted that we would align with other colleges, so adjunct faculty who teach at various colleges would not have such differing teaching schedules.

Alicia asked that Lyn send her the report which presented the information on how many minutes needed to be added to a course to have a compressed schedule, so she could send it out to the Senate to share with their constituents. Lyn mentioned that Jim Mahler would be at the next Senate meeting to discuss the issue further, but it was suggested that there should also be a possible presentation from someone from another college who had successfully implemented this policy.

Announcements

Alicia stated that President Zacovic had asked her to poll Senators to see if they would like to have dancing included in the After Commencement Reception. Dr. Zacovic suggested a DJ and music, and was interested in finding out if faculty would be amenable to the idea. The majority of the Senators agreed that it would be a good idea.

Recorded by Joy Tapscott

The meeting ran over time and ended at 3:55pm.